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Headhunting Top Talent. **Fast.**



Interview 101

A quick guide on how to land the offer.

Top 7 Questions to ask During an Interview

- ★ Can you explain the day-to-day responsibilities of this position?
- ★ What are your expectations for this role throughout the first 90 days?
- ★ What is the company's growth plan for the next five years?
- ★ What are the biggest opportunities/challenges facing the company/department right now?
- ★ Is there a growth path for this position?
- ★ What is your anticipated timeline to fill the position?
- ★ What is {the hiring manager's} least favorite part of working for the company?



Topic Guideline

Ask one question at a time

Phrase a multi-point question presented so the employer clearly understands what is being asked and how to respond.

Avoid closed questions

Closed questions can be answered in a single “yes” or “no.” Instead, stick to open-ended questions that ignite a positive, discovery-based dialogue.

Ask about multiple subjects

If questions about a manager’s leadership style are all that is addressed, one could assume you have an issue with authority figures. Ask questions about a variety of subjects to illustrate an interest in all aspects of the role.

Avoid “Me” questions

This doesn’t mean asking questions specific to yourself and the position, but more so questions about benefits and details of the job. The interview is a time to demonstrate to the employer the benefits of hiring you.

